

**UNIFORM LAW CONFERENCE OF CANADA
CONFÉRENCE POUR L'HARMONISATION DES LOIS AU CANADA**

ULCC Guide

Communications Policy

Confidentiality and release of Uniform Law Conference of Canada documents

Prior to review, discussion and/or debate by ULCC delegates, documents prepared for consideration at the annual meeting may not be distributed to persons other than delegates and relevant working group or committee members, except for the purpose of consultations that are undertaken by project leaders or ULCC delegates. They are not to be provided to members of the public or the media.

After review, discussion, debate and/or decision by the Section members, the Civil Section documents are no longer confidential, unless the Section determines otherwise. After consideration by the Section, the resolutions proposed to the Criminal Section are no longer confidential. However, the summaries from the jurisdictions proposing resolutions remain confidential. The reports presented to the Criminal Section will remain confidential, unless the Section determines otherwise.

Please refer to section 30 of the [ULCC By-Law \(Part 8\)](#) for complete information on confidentiality and release of materials.

ULCC deliberations

Annual meeting deliberations are private and confidential and participation at the annual meeting is by invitation only. Deliberations may be attended only by the members of the jurisdictional delegations, approved observers, relevant working group or committee members, and invited guests.

The Executive Committee of the ULCC may extend invitations to attend the entire meeting, or portions thereof, to guests such as representatives from the Uniform Law Commission and the European Law Institute.

The Chairs of the Civil and Criminal Sections may approve the attendance of non-delegates to assist in the discussion of specific agenda items. Please refer to section 29 of the [ULCC By-Law \(Part 8\)](#) for complete information on persons eligible to attend the annual meeting.

During deliberations and when reporting on ULCC discussions, delegates should bear in mind that when they speak or vote, they do so on their own behalf rather than on behalf of their jurisdiction.

Press release after the annual meeting

It is the responsibility of the President of the ULCC to ensure that a press release is prepared in both official languages. It is recommended that the President, in consultation with the Section Chairs, prepare a press release in advance of the opening plenary, which can be revised during the week, and be ready for release at the conclusion of the annual meeting. While the press release should be issued in a timely manner following the annual meeting, the date and time of its release will be determined annually by the Executive Committee (EC) and be dependent on availability of EC-approved spokespersons to respond to media and other enquiries.

Who speaks on behalf of the ULCC

Unless other arrangements have been approved by the Executive Committee, the President speaks on behalf of the ULCC.